

**Lakeview PTO
Amendment to Bylaws
(Adopted to Bylaws on May 1, 2007)**

Addition to Article V, Duties of the Officers:

SECTION K. Boosters & Membership Chairperson-: It shall be the responsibility of this officer to start the membership drive for this organization in August and throughout the school year primarily through promotion of the Boosters Club. The chairperson will collect monies, make a financial report, and maintain a directory of all members consisting of the member's name, address, telephone number, and email address. Those members who choose not to have their personal information published in the school directory will have an opportunity to make this request on the membership form. A complete roster of the members will be given to the Secretary for reference. Monies and financial report will be turned over to the Treasurer periodically throughout the year when applicable. The chairperson will work with the office staff and make sure that all new student's parents or guardians receive PTO information and the opportunity to become a member of this organization throughout the school year.

SECTION L. Publicity Chairperson-: The duties of this office shall be to cover publicity for all general membership meetings and special events of this organization, which shall include, but not be limited to, local area newspapers, local area television coverage, and other media.

SECTION M. Historian-: The Historian shall keep a scrapbook containing pictures, newspaper clippings, and articles describing the activities of the school and this organization. The Historian shall keep all reports made to the PTO by event chairpersons and have them available as needed. This officer may also help supplement yearbook coverage when necessary.

Submitted to and approved by General Membership on May 1, 2007